

# Blairtummock Housing Association

## Minutes of the Management Committee meeting held on Thursday 3<sup>rd</sup> February 2021 @ 6pm via Microsoft Teams due to Covid 19

### Present:

Irene Black  
Andrea McLachlan  
Donna Miller  
Gary Wood (Chairperson)

### In Attendance:

John King, Housing Services Manager  
Della McKelvie, PA/Office Manager (Mins)

### Action

#### 1.0 Apologies

1.1 Apologies were received on behalf of Gordon McGlone, Jacqui O'Rourke, Margaret Pirrie, Tracy Slaven and Ashley Thompson.

#### 2.0 Declarations of Interest

2.1 Andrea, Donna & Gary all declared an interest in BRO Update.

2.2 Andrea declared an interest in FARE.

2.3 Irene declared an interest in Easterhouse Parish Church.

#### 3.0 Minutes of Previous Meetings:

##### 3.1 Office Bearers – 12<sup>th</sup> January 2022

The above minutes were approved by Gary Wood and seconded by Donna Miller.

##### 3.2 Management Committee – 18<sup>th</sup> January 2022

The above minutes were approved by Irene Black and seconded by Gary Wood.

#### 4.0 Matters Arising

##### 4.1 Update on GCC Temporary Furnished Flats

Housing Services Manager (HSM) advised that he had contact GCC and the property at [REDACTED] was currently tenanted but once this person moved on it would be returned to the Association.

## **4.2 Covid Situation**

Two staff members tested positive last week, one was absent and the other continued to work from home. Management Committee discussed moving forward and it was agreed that Bubbles would be re-introduced from Monday 14<sup>th</sup> February and staff would continue to take lateral flow tests prior to attending the office. Both the Housing Officer and Maintenance Officer may have to attend at times out with their Bubbles, this was noted and agreed upon.

These arrangements to be re-assessed after beginning March.

## **5.0 Investment Quarterly Update**

5.1 At present only backcourt works in Area 1 and Area within Blairtummock are ongoing.

Area 1 is nearing completion and Area 2, Architect is continuing to work with GCC - Roads Department on issues around parking.

Management Committee stated that once final agreement with GCC had been reached that they wished an audit trail of all correspondence to be maintained.

## **6.0 Formal Complaints – October – December 2021**

6.1 Only 1 formal complaint received in this quarter, this was not upheld.

## **7.0 Business Plan – Strategy & Priorities & Review**

7.1 Management Committee agreed to complete in September, they wished the stock condition survey to be complete and to give staff an opportunity to review all information prior to making any decisions.

## **8.0 Committee Appraisals**

8.1 After discussion, it was agreed to bring back to next month's meeting so that more Committee views could be taken into consideration.

## **9.0 BRO Update**

9.1 Management Committee noted the contents on the report and commented on how well works where progressing with the subsidiary.

## **10.0 Business Continuity**

10.1 The following was noted by Management Committee:

- £3,000 received for Rainbow Fund from STV Appeal - £40 would now be given to families and £25 to single persons
- More Energy Fund vouchers have been received and are being distributed to those in need
- Concerns around energy price rises and Management Committee pleased that funding received for an Energy Fund Advisor through joint project with Connect, Gardeen HA & Provanhall HA, recruitment will begin shortly
- Stock condition survey is continuing and concerns regarding meeting EESSH 2 have been raised, and Asset Strategy and EESSH 2 Strategy will be pulled together once stock condition survey is complete.

## **11.0 Quarterly Community Regeneration**

11.1 Management Committee noted content of report, no questions were asked.

## **12.0 Quarterly Dashboard October – December 2021**

12.1 Management Committee noted content and discussed the slight increase in rent arrears. HSM advised that the Senior Housing Officer has made an application to GCC Covid Fund on behalf of some families that were financially worse off due to Covid; no decision on the application received as yet.

## **13.0 Staffing & Administration**

13.1 No reports.

## **14.0 Representative Bodies Feedback**

#### 14.1 **EVH**

Monthly update within papers no further update received.

#### 14.2 **EHRA**

Management Committee discussed the report Staff joining EHRA RSLs as Committee Members. Management Committee agreed in principle to staff joining other Committees and agreed to allow paid time off to attend training but would not agree to staff members incurring TOIL when attending meetings as this is a form of payment and all other Committee Members are volunteers.

#### 14.3 **SFHA**

No update

#### 14.4 **SHR**

No update.

#### 14.5 **SHARE**

No Committee Members now attending conference as now an online conference.

### 15.0 **Correspondence Report**

15.1 Easterhouse Parish Church's Befriending Group had requested a donation for their Befriending Group, Management Committee approved a donation of £250.

### 16.0 **Any Other Competent Business**

16.1 Management Committee postponed their Christmas Night due to new Covid Guidance at the time, it has been agreed to re-arrange for sometime in February, Chairperson will contact Committee Members to organise.

**As no further business was discussed the meeting closed at this point.**

**Della McKelvie**  
**February 2022**

Chairperson: \_\_\_\_\_