

Blairtummock Housing Association

Minutes of the Management Committee meeting held on Thursday 10th March 2022 @ 6pm via Microsoft Teams due to Covid 19

Present:

Gordon McGlone
Andrea McLachlan
Donna Miller
Gary Wood (Chairperson)

In Attendance:

John King, Housing Services Manager
Della McKelvie, PA/Office Manager (Mins)

Action

1.0 Apologies

1.1 Apologies were received on behalf of Jacqui O'Rourke, Margaret Pirrie, Tracy Slaven and Irene Black.

2.0 Declarations of Interest

2.1 Andrea, Donna & Gary all declared an interest in BRO.

2.2 Andrea declared an interest in FARE.

3.0 Minutes of Previous Meetings:

3.1 Housing Management & Maintenance Sub-committee– 25th January 2022

The above minutes were approved by Gary Wood and seconded by Gordon McGlone.

3.2 Office Bearers – 26th January 2022

The above minutes were approved by Donna Miller and seconded by Gary Wood.

3.3 Blairtummock & Rogerfield Opportunities – 2nd February 2022

The above minutes were for information only.

3.4 Management Committee – 3rd February 2022

The above minutes were approved by Andrea McLachlan and seconded by Donna Miller.

3.5 Finance & Audit Sub-committee – 9th February 2022

The above minutes to be brought back to the next meeting.

4.0 Matters Arising

4.1 Update on GCC Temporary Furnished Flats

██████████ still to be returned, current tenant still in property.

Previously flat in Easterhouse Road had an incident and Committee had advised that they wished it to be returned to the Association from GCC. Housing Services Manager (HSM) advised that he will contact GCC and once current tenant has vacated property it would be returned.

4.2 Committee Appraisals

It was agreed to bring SHARE in to carry out the appraisals.

4.3 Office Opening

The Association's office will open to the public on a phased basis week beginning Monday 21st March 2022. Initially it will be for a few hours on a Monday and Thursday and numbers visiting office will be recorded. This will be reassessed at the Management Committee meeting beginning of May.

4.4 District Heating Metering

As the Association are getting ready to procure a company to provide new meters for the district heating properties it was agreed not to pay Insite to send engineer to try and rectify the problems with current meters at a cost of approx. £7,000. Staff will take meter readings for tenants where possible and all tenants will be reminded that they should be paying for heating regardless of whether or not the meter is working. Staff can now access Insite's portal and can advise usage to tenants. Once new meters are procured (approximately 10-12 weeks to procure contractor and then

installation thereafter) the £7,000 will be split between all tenants as a goodwill gesture towards their bills.

5.0 BRO Business Plan

5.1 Management Committee approved the content within the plan, previously approved by the BRO Board.

6.0 Health & Safety

6.1 Management Committee noted the sections of the health and safety plan that had previously been presented to Staff meeting. No issues were raised at either Staff or Management Committee meetings.

7.0 Review of Action Plans

7.1 Equalities

Association are currently working with consultant on policy and procedures for collating information required through new equalities guidance. At present policy principles are to be agreed and then policy will begin to be built and consulting with tenants to advise what requires to be collated and the reasons why. Tenants will also be advised that any information given is on a voluntary basis only.

7.2 Tenant Participation

Management Committee approved the updated tenant participation action plan.

7.3 Sustainability

Management Committee approved the sustainability action plan.

8.0 Representative Bodies Feedback

8.1 EVH

Chairperson received information on salary negotiations, advising that they were ongoing.

8.2 EHRA

Met with Susan Aitken, GCC Leader, no update on meeting has been received as yet.

8.3 **SFHA**

No update.

8.4 **SHR**

No update.

8.5 **SHARE**

Training information emailed out when received.

9.0 **Correspondence Report**

9.1 No correspondence received.

10.0 **Any Other Competent Business**

10.1 **Spring Newsletter**

Chairperson requested that an article be put in the Spring newsletter to highlight the additional support that the Association has been providing with the Rainbow Fund; Community Chest; Families Fund; Energy Fund and Handyman Service.

10.2 **Summer Gala/Tenant Participation Event**

Committee requested that the Association look into holding a gala event, not as big an event as the 30th anniversary celebrations but a community event.

10.3 **Finance Manager**

Committee were advised that the Finance Manager has submitted his notice and that the Association have advertised for his position in Goodmoves/EVH & Scottish Housing News.

10.4 **Ongoing Meetings**

It was agreed that the next meeting should be held in the Association's offices but all committee members should be given the option on whether or not they wish to attend in person or via Teams going forward.

As no further business was discussed the meeting closed at this point.

Della McKelvie
March 2022

Chairperson: _____