

Blairtummock Housing Association

Minutes of the Management Committee hybrid meeting held on Tuesday 12th April 2022 @ 6pm at 45 Boyndie Street and via Microsoft Teams due to Covid 19

Present:

Irene Black
Donna Miller
Margaret Pirrie
Tracy Slaven
Gary Wood (Chairperson)

In Attendance:

John King, Housing Services Manager
Della McKelvie, PA/Office Manager (Mins)

Action

1.0 Apologies

1.1 Apologies received on behalf of Jacqui O'Rourke, Gordon McGlone and Andrea McLachlan.

2.0 Declarations of Interest

2.1 Donna, Margaret and Tracy declared an interest in Investment Report.

3.0 Minutes of Previous Meetings:

3.1 Finance & Audit Sub-committee – 9th February 2022

The above minutes were approved by Irene Black seconded by Gary Wood.

3.2 Office Bearers – 23rd February 2022

The above minutes were approved by Donna Miller and seconded by Gary Wood.

3.3 Management Committee – 10th March 2022

The above minutes were approved by Donna Miller and seconded by Gary Wood.

4.0 Matters Arising

4.1 Update on GCC Temporary Furnished Flats

GCC still have 12 properties at present, when asked for the 2 properties back they have questioned the reasons. It was agreed to invite them to the next Management Committee meeting to discuss.

4.2 Committee Appraisals

Management Committee agreed to invite Olwyn to next meeting and that the appraisals this year will be carried out as in a group format.

Due to prior commitments it was agreed to change the date of the next meeting to Tuesday 3rd May 2022.

5.0 Business Continuity

5.1 Management Committee noted the following changes to the report:

- Office opening to public on a phased basis
- Full repairs service reinstated

6.0 Policy Review – Equalities ~& Diversity

6.1 Management Committee approved the principles for the Equalities and Diversity Policy, which the Association is presently working on with a consultant.

It was felt that, as this was a sensitive subject, before staff begin to implement that the Management Committee will be involved in discussions on how to progress, Committee reiterated that any information provided is in a voluntary capacity only.

7.0 Investment

7.1 Blairtummock Area 1 Backcourts

Last of the works are being completed at present. Still issues at site with an unknown person continually unlocking gates allowing anyone to cut through backcourts. Housing Management are looking at options for deterring such actions.

Housing Management/Regeneration teams will also do a lessons learned exercise on the project.

7.2 Blairtummock Area 2 Backcourts

Information noted within report.

8.0 Formal Complaints January – March 2022

Management Committee noted that 7 formal complaints were received in previous quarter and were satisfied that no pattern to complaints had been identified.

9.0 Governance Review Action Plan

Management Committee noted only outstanding issues was Equalities and Diversity Policy which was discussed at agenda item: 6.

10.0 Community Chest

Management Committee approved the carry forward of any unspent monies from last financial year. Remainder of report was noted.

Management Committee also advised that the article in the most recent newsletter highlighting the spend in community chest; rainbow fund etc. should be an annual article.

11.0 Regulatory Submissions – Five Year Financial Plan (FYFP)

Management Committee approved the five year financial plan submission.

12.0 Audit Procurement

Management Committee approved the appointment of Alexander Sloan as Auditor for 3 years with an option for a further 2 years.

13.0 Representative Bodies Feedback

13.1 EVH

Monthly updates included within papers and wages ballot will be discussed at the end of the meeting when all staff would leave.

13.2 **EHRA**

No update.

13.3 **SFHA**

No update.

13.4 **SHR**

No update.

13.5 **SHARE**

Training information emailed out when received.

14.0 **Correspondence Report**

14.1 No correspondence received.

15.0 **Any Other Competent Business**

15.1 **Finance Manager Vacancy**

Interviews will take place tomorrow, if Association are not successful in securing a candidate, Association to contact agencies so when [REDACTED] leaves there is some form of cover.

10.2 **Summer Gala/Tenant Participation Event**

Association are awaiting information on dates back from FARE. Management Committee advised they wish the event to be held on a Saturday.

As no further business to discuss, the meeting closed at this point.

Della McKelvie
April 2022

Chairperson: _____